

**STETCHWORTH PARISH COUNCIL**  
c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD  
Clerk: Mrs. Marilyn Strand Tel: 01638 781286  
Email: clerk@stetchworth.org

Stetchworth Parish Council Full Council Meeting on  
**Tuesday 18<sup>th</sup> October 2022, 7:30pm**  
held at the Ellesmere Centre (Gredley Room)

## MINUTES

**Present:** Cllrs Lily Whymer (Chair), Sarah Breen, John Puddick, Piers Saunders and Alan Sharp. Clerk: Mrs Marilyn Strand.

There were no members of the public present.  
The meeting was opened at 7:30pm.

- 54/22/23 To receive & approve apologies for absence**  
Cllr Alastair France (work commitments); Cllr Wayne Bell (personal).
- 55/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**  
Cllr Whymer declared a pecuniary interest in item 61/22/23 (a) – payments (payment to M Whymer for grass cutting).  
Cllr Whymer declared a non-pecuniary interest in item 63/22/23 (b) – planning application at 23 Coopers Close (lives next door).
- 56/22/23 Open Forum for Public Participation**  
None.
- 57/22/23 To Approve the Minutes of the Meeting held on 28<sup>th</sup> September 2022**  
The minutes of the meeting were approved as a true record and signed by the Chairman.
- 58/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**
- (a)
- Press reports – these are now submitted monthly following PC meetings. The first report was published in the Newmarket Journal on 6<sup>th</sup> October.
  - Hedgerows on Tea Kettle Lane and adjacent to Mill Lane footpath – Cllr Breen had obtained snapshots of various Titles but it is still not clear as to who is responsible for maintaining the hedgerows. A Deed of Covenant has been requested and this should shed more light on the matter.
  - Printer/scanner/copier – this has been purchased.
  - Letter of objection in support of Dullingham PC re: proposal at land south of 112 Station Road, Dullingham for 160 dwellings – this had been sent to the Planning Officer.
- 59/22/23 The Ellesmere Centre**
- (a) Ellesmere Centre Report. – Cllr Whymer reported the following: -
- The new kitchen is now installed.
  - The Centre has been designated a Warm Hub by ECDC.
- (b) To consider request to use recreation ground for sports and conditioning classes Monday evenings and Saturdays – AGREED. It will be clarified that there is no lighting on the recreation ground and that they may need to hire the MUGA if lighting is required for the evening sessions.
- 60/22/23 District & County Councillors' Reports**  
District & County Councillor Alan Sharp reported the following: -
- The Combined Authority is meeting tomorrow to discuss bus services and an announcement on which bus services can be retained will be made the following day. A proposal by the Conservative group to use some of the Covid reserves to keep the bus services running for another year had been voted down. It had already been confirmed that Stephenson's are to take on the no. 11 bus between Bury St Edmunds and Cambridge, via Newmarket and Bottisham.
  - A consultation by the Greater Cambridge Partnership congestion charging and other transport measures has gone live and runs until 23<sup>rd</sup> December.

- Local Highways Improvement – this has been updated so that simple schemes, such as road lining and signage, and more complex schemes that include physical structures such as speed humps, are dealt with separately so as to expedite the process of implementing the schemes. This year's fund will open on 31<sup>st</sup> October and run until 6<sup>th</sup> January 2023.
- The Newmarket Vision Group had met last week and is looking at ways to deal with the congestion in Newmarket caused by roadworks and incidents on the A14. Traffic, including heavy goods vehicles, is cutting through Newmarket and the surrounding villages to avoid delays on the A14.

**61/22/23 Finance** - to approve accounts for payment – it was proposed by Cllr Breen and seconded by Cllr Sharp that the following payments be made: -

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Oct 22	SO	£335.18	
(2)	Clerk's expenses Sep-Oct	BACs	£50.62	
(3)	Opus Energy (street lighting) – Aug	DD	£35.39	£33.71
(4)	The Ellesmere Centre – room hire (Sep)	BACs	£30.00	
(5)	RH Landscapes - Sep	BACs	£288.00	£240.00
(6)	TBM – Cllr IT issues	BACs	£36.00	£30.00
(7)	M. Whymer – churchyard grass cutting	BACs	£300.00	
(8)	Viking Direct – printer & copy paper	BACs	£143.15	£119.29
<b>Total payments for the month:</b>			<b>£1,218.34</b>	

It was also AGREED to pay the invoice from Roger Evans Services (handyman) - £205.00.

- (b) To note monies received: -
- ECDC precept 2 of 2 - £9,250.00.
  - M Strand printer - £57.00.

NOTED.

**62/22/23 Administration**

- (a) To consider purchase of parish photographs – cost up to £100.00 – it was AGREED to purchase two aerial shots at £15 each.

**63/22/23 Planning**

- (a) To receive planning application decisions and tree works: -

- 22/00938/TPO 100 High Street – G1: Turkey Oaks x3 – remove two outside trees retaining central tree due to it being a better long-term solution for the amenity of the area. **Approved.**

NOTED.

- (b) To consider planning applications received –

- 22/01163/FUL 23 Coopers Close – proposed two-storey extension (replacing an existing side single-storey extension) with a single-storey front extension – NOTED with no comments.
- 22/01167/FUL The Old Mill, 45 Mill Lane – construction of double garage in lower garden – NOTED with no comments.

**64/22/23 Community Matters/General Maintenance**

- (a) Handyman update – the handyman is carrying out regular maintenance work as agreed.

- (b) To consider quotation from RH Landscapes for churchyard tree works - £300 +VAT – AGREED.

- (c) Local Highways Initiative – proposal to apply for funding for Moveable Vehicle Activated Sign (MVAS) to alleviate speeding issues on the High Street – Cllr. Sharp. It was AGREED that an application would be made once the funding scheme opens.

- (d) To agree flag flying days 2023 – Cllr France: it was agreed to fly the Union Flag on the following days – Remembrance Day, HM the King's birthday, Commonwealth Day, St George's Day, HRH The Prince of Wales' birthday, HM The King's Accession Day and the Coronation.

- (e) Purchase of wreath for Remembrance Sunday, cost £20.99 including delivery – AGREED. Stetchworth and Dullingham have a new coordinator thanks to the PC's article in the newsletter asking for volunteers.

- (f) Use of hydrotreated vegetable oil (HVO) in domestic heating boilers – to consider lobbying Lucy Frazer KC MP for a reduction in the duty on HVO – it was agreed not to bring this up with the MP at this time, but to obtain further information if available.

- (g) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting – none.

**65/22/23 Date of Next Meeting & Matters for Future Consideration**

15<sup>th</sup> November.

Cost of Living Event, 27<sup>th</sup> October – the Clerk will try to attend this.

Hard cut back of hedge on south and east of recreation ground.

Q2 accounts and draft budget.

The meeting was closed at 8:28pm.

Signed: Approved and signed by the Chairman

Dated: 15<sup>th</sup> November 2022

Statutory powers relating to this month's payments:

- (1-2) Local Government Act (LGA) 1972, s.112
- (3) Parish Councils Act 1957, s.3; Highways Act 1980, s.301
- (4) LGA 1972, s.111
- (5) Open Spaces Act 1906, ss.9-10; LGA 1972, s.214;
- (6) LGA 1972, s.111
- (7) Open Spaces Act 1906, ss.9-10.
- (8) LGA 1972, s.111